

MEMORANDUM

Follick & Bessich, Attorneys At Law

TO: Importers, U.S. Customs Brokers and Interested Parties

FROM: Follick & Bessich

DATE: May 12, 2008

RE: Informational Pipeline No.: 08-002-NYFO
Post Entry Amendment (PEA) filing

As members of the industry already know, the Post Entry Amendment (hereinafter “PEA”) program replaced the Supplemental Information Letter (“SIL”) procedures as the exclusive means of amending entry summaries prior to liquidation.¹

All PEAs can be submitted anytime **after** the entry summary is filed and 20 working days **before** the scheduled liquidation date. Any PEAs submitted after the 20th day will be rejected and returned to the filer with the annotation “Untimely Submission” on the cover sheet.

PEA Cover Sheet: is mandatory and should provide all necessary elements required for processing including: filer, entry number, date, port, importer number, importer name, narrative and reason code. It will also indicate the corrected duties, taxes, fees and AD/CVD if applicable. Finally, PEAs submitted for quota merchandise should be flagged by the filer for priority treatment and placed in the basket labeled “**QUOTA PEAs**” located in the Business Service Center at both 1100 Raymond Boulevard, New York/Newark Area and Building 77, 2nd Floor, J.F.K. Airport.

Quarterly Report: Only non-revenue related errors that do not meet Census Bureau reporting levels and non AD/CVD revenue related errors under \$20 can be filed on a quarterly report. The quarterly report must be submitted on a spreadsheet and contain the same data elements that are on the post summary adjustment cover sheet, with an additional element indicating in which quarter the error was discovered. It must

¹ This change was effective as of September 20, 2007.

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be submitted **15 calendar days** from the last day of the quarter and forwarded to either the Chief, Trade Operations Branch III, New York/Newark Area or the Chief, Trade Operations Branch D, JFK Area.

Should you have any questions or require additional information, please feel free to contact our offices.